 **Examinations Services** IELTS Service Request Application

***Additional TRF / Letter***

Dear Candidate,

In order to process your request without any delay, please complete all the required fields below. This request needs 2 working days to be processed. ***Make sure to attach a copy of your identification document with this request***

**Candidate Details:**

|  |
| --- |
| Candidate Name: *(PRINT your full name below in capital letters as shown in your ID)*……………………………………………………………………………………………...…….Mobile Number: …………………………….Email address: ……………………………. |

**Test Details:**

|  |
| --- |
| **Test:** *Please tick one of the options below* Standard IELTS Computer Delivered Paper Based UKVI Computer Delivered Paper Based Life Skills **Test date: (DD/MM/YYYY)****Type of the request*:*** *Please tick one of the options below****Non-collected TRF –*** *you didn’t collect your own copy of your Test Report Form*  ***Additional TRF –*** *you are requesting extra Test report Form because of Damage or Loss* ***(Circle one)****.* ***Name Amendment –*** *in case of any misspelling of the name on your official ID.* ***Letter –*** *addressed to whom it may concern confirming your sitting in specific test date and/or results release after 13 days.* |

Personal Address details, the below details are required to send you your Test report Form,

|  |  |
| --- | --- |
| Country  |  |
| City |  |
| Area |  |
| Street |  |
| Building  |  |
| Apartment  |  |
| Receiver Name  |  |
| Mobile Number  |  |
| Zip Code  |  |

Name: .................................................. Signature: ................................. Date: .................

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