



Automated Instalment Solution

Notes on Terms and Conditions



www.britishcouncil.org

Terms and Conditions for Instalment Plan course payment

This document details the terms and conditions that regulate instalment payment plans as offered by the British Council in Jordan.

The British Council offers instalment payment plan options for some of its products.

In this document, the customer is the student who acquires an English Language learning product, if over 18, or the student's legal representative, if under 18.

- This option is exclusively available for the products listed below in this document.
- Instalment payments represent an agreement by the customer to pay the full balance over the defined period.
- Payments are made by credit card.
- Payments are processed securely within British Council systems
- The British Council will set up a schedule of payments on the card provided, according to the payment dates and amounts of the payment plan defined and specified as part of registration.
- The payment link will be provided to the customer by the British Council at the point of registration after the customer has selected the appropriate course and class timing.
- Confirmation of access to the English Language learning product is made after the first payment of the agreed payment plan is confirmed to the British Council.

The first payment is due at the point of registration and is a pre-condition for the scheduling of the subsequent payments. If this payment is not made within 48 hours of registration, the instalment plan will not be accepted and the booking will be cancelled

- In the case of any future payment not being successfully debited, British Council reserve the right to cancel registration and invoice the customer for the full outstanding balance. Any payments made to that date are non-refundable

- Signing a paper copy of these Terms and Conditions, or clicking on the “I Accept” or “Accept and Pay” checkbox online constitutes confirmation of acceptance of the conditions of usage detailed here.

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The British Council reserves the right to change or update these Terms and Conditions.

By entering into an instalment payment agreement as detailed in this document, the British Council:

- Agrees to provide access to and deliver one of the English Language products listed below.
- In the event of payment failure, the British Council will make 3 additional attempts to collect the payment within 21 days after the due date. Should payment be unsuccessful, the British Council will make one contact attempt with the student or the student's legal guardian if under 18. If the agreed terms of payment cannot be met, the British Council will remove access to and cease delivery of the English Language learning product associated with the payment plan, and charge the full outstanding balance.

By entering into an instalment payment agreement as detailed in this document, the customer:

- Agrees to proceed with the course fee payments according to the dates established for the product selected, until full payment of the course fee is completed.
- Acknowledges that, by providing the card details against which the payments will be scheduled, this card will remain available for payment processing throughout the duration of the instalment plan, and will not be changed except in exceptional circumstances. These include card loss or change of bank account, renewal of card or any other case in which card number/expiry date were changed. In all such cases, the customer will take necessary action to provide new card details prior to the next instalment being due.
- Acknowledges that the British Council is not liable for any card charges resulting from this payment processing activity.

Transfer to an English Language Learning product that does not have an instalment payment plan option assumes the cancellation of the current payment plan and the payment in full of the course fee.

The standard refund and credit policy apply.

In the event of an approved refund or credit

- The refund will be made to the credit card provided when recording the first payment
- Subsequent scheduled payments will be cancelled.

Additional Information on Terms and Conditions for purchasing British Council products can be found here <https://www.britishcouncil.org/terms-conditions-sale>